



Village of Mount Prospect
Community Development Department
50 S. Emerson Street
Mount Prospect, Illinois 60056
Phone: (847) 870-5675

Pergola Supplement

Email: permit@mountprospect.org

PERMIT SUBMITTAL REQUIREMENTS- ONLINE OR IN PERSON:

Pergolas must be reviewed to verify code compliance. This takes 10 business days.

- ☐ **APPLY ONLINE** go to www.mountprospect.org/permits upload the documents listed below
- ☐ **APPLYING IN PERSON** bring our Building Permit Application completed and signed by contractor and homeowner plus
- ☐ Copy of the Plat of Survey with the location of the pergola indicated include distance from property lines and house. Must also include L x W x H of the pergola
- ☐ Copy of the signed Estimate between contractor and property owner. IF owner doing all the work, then include a detailed scope of work.
- ☐ Set of plans/installation instructions. Must include detailed material list, if building without kit need detailed hand drawing of how this will be constructed.
- ☐ Indicate if the pergola is attached to the house or not. IF attached show how that will be done.

PERGOLA REGULATIONS (Section 14.306 Chapter 14)

- The following provides examples of pergolas. See Chapter 14 of the Village Code for specific regulations.
- **PERGOLA:** A freestanding, open roofed structure that is open to the elements, consisting of columns supporting girders and cross rafters which vines, and other climbing plants may grow.
- **SIZE AND HEIGHT**
 - Maximum allowable size is 200 square feet and shall not exceed ten feet (10') in height.
 - **EXCEPTION:** If a pergola is attached directly to an accessory structure (e.g. garage), it is considered part of the accessory structure and the accessory structure bulk requirements shall apply.
- **LOCATION AND SETBACKS**
 - Pergola support columns shall be located no closer to the principal building than three feet (3').
 - **On lots fifty-five feet (55') in width or less**, detached pergolas shall be set back three feet (3') from any interior side or rear lot line.
 - **On lots greater in width than fifty-five feet (55')**, detached pergolas shall be set back five feet (5') from any interior side or rear lot line.
 - **EXCEPTION: If a pergola is attached directly to the house**, it is considered part of the principal structure and the setbacks for the property's zoning district shall apply.
- The maximum number of accessory structures, which includes pergolas, shall not exceed two (2) such structures per zoning lot. (Swimming pools are exempt from the total number of accessory structures).



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REQUIRED INSPECTIONS [Not in all-inclusive list]

- ☐ Pre-pour footing or pier
- ☐ Final Inspection

Detached Pergola Example



Attached Pergola Example



Note: All freestanding, open roofed structures larger than 8' in height, 5' in width, and 3' in depth, such as those in the images above are considered pergolas per code.

If you have a structure smaller than 8' in height, 5' in width, and 3' in depth, it may be considered an Arbor by definition (see images to the right). Refer to the Trellises and Arbors Supplement for more information.

